



Culpeper County Volunteer Fire Department Application for Junior Membership

151 West Davis Street, Culpeper, VA 22701

540-825-8777

culpepervfd@gmail.com

www.culpeperfire.com

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The enclosed packet includes everything needed to apply for Junior Membership in the Culpeper County Volunteer Fire Department. All the necessary steps are outlined below, to help ensure that you correctly complete the process the first time. Please be sure to read through these steps carefully.

If you have any questions about anything, contact Wayne Green at 540-718-0684 or wayne.green459@gmail.com and we'll be happy to help you out.

Step 1: Read our Requirements for Junior Membership Introduction Page (included within).

Step 2: Completely fill out the enclosed application. Please write your information **legibly**. If you have this application saved as a computer file, you may electronically type the information in and then print out the packet, if you wish. All signatures ***MUST be written in by hand.***

Step 3: Obtain a copy of your most recent report card. If voted in, you will be required to provide a report card for every semester that you remain a Junior Member.

Step 4: Once you have filled out and signed all the required documents, in their entirety, you must contact

Wayne Green: 540-718-0684 **OR** Assistant Chief Travis Kenney: 540-229-4584 to drop off the completed Application Packet.

Step 5: Once your application has been reviewed, you will be contacted for an interview with the J Membership Committee. Come ready to answer and ask questions. At least one of your parents or legal guardians should come with you to this meeting.

Step 6: Someone from the membership committee will contact you to inform you whether or not you have been accepted as a Junior Member. If you are accepted in, he will schedule a time to give you your gear, PPE and Training Manual.

Document Checklist

- ☐ Application w/Authority to Release Information Form
- ☐ Parent/Guardian Consent Form (Included within)
- ☐ Copy of Most Recent Report Card
- ☐ Copies of Relevant Certifications (If Applicable)

****Please Note: Junior Members, regardless of certifications or previous experience, are NOT allowed to engage in interior firefighting operations while at CCVFD. Junior Members may train and prepare for interior firefighter status now, but they will NOT be allowed to enter burning structures or any other atmospheres deemed unsafe by their commanding officers until they turn 18 (Eighteen) years of age and have been sworn in as full member.***

Requirements for Junior Membership Introduction Page

Welcome to the Culpeper County Volunteer Fire Department. This brief overview will give you a basic idea of what to expect as a CCVFD Junior Member. We are a 100% volunteer organization, proudly serving the entirety of Culpeper County 24/7/365. Our mission is to protect lives and property, and to serve our citizens in any way we can. We hope you join our ranks with the same attitude and spirit. By becoming a junior member now, you are preparing yourself for possible full membership with CCVFD in the near future. To become a Junior Member, you must:

- Be between the ages of 16 and 18 with no criminal history.
- Have not dropped out of or been expelled from school for any reason.
- Maintain an average of “C” or higher in all subjects every semester.
- Remain aware that your performance and attitude is being evaluated by your fellow firefighters.

As a Junior Member of CCVFD, your duties and responsibilities will include, but are not limited to:

- Responding to emergency calls of various types, some being inherently dangerous to life and health. These may include structure, brush and vehicle fires, auto accidents, technical rescues, hazards and lift assists.
- Helping to service and maintain our station and apparatus on a regular basis.
- Participating in training and drills, both in-station and county sponsored (***If not already certified, you must attend the next available Firefighter I and II classes***).
- Attending scheduled Junior meetings.
- Assisting with our numerous fundraisers and events throughout the year, including the annual Fireman's Parade and Carnival, and public education presentations.
- Attending special events, which may include funerals, award ceremonies and anniversaries.
- Completing your Orientation and Training

Manual. As a member of CCVFD, you will be entitled to:

- Department sponsored county training, to be 100% covered upon successful completion. This specifically includes Firefighter I and II and Hazardous Materials Awareness and Operations. if needed.
- All necessary firefighting equipment and PPE, including pager, parking sticker and door key.
- 24/7 access to our station on West Davis Street, and all the facilities within. Immediate family is also welcome on the premise with members present.

Junior Membership requires that you maintain Thirty (30) points per year. You may earn points as

Follows:

Eight administrative points:

- a. Fire Department Monthly meetings – 1 point per meeting
- b. Committee/County meetings (other meetings) – 1 point per meeting
- c. Events/ Public Education - 1 point per meeting
- d. Work Details - 1 point per meeting
- e. Fund raising Events - 1 point per meeting
- f. Parade – 2 points
- g. Carnival - 1 point per session

Twenty Operational points:

- a. Answering emergency calls – 1 point per call
- b. Truck Check, Station Duty/ Special Duty/Admin. Duty – 1 point per point per every 4 hours

Operational Training Points:

- a. Monthly & In-house training – 1 point per event
- b. Approved outside training – 1 point per every 2 hours

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Personal Information

<u>Last Name</u>				<u>First Name</u>		<u>Middle Name</u>	
<u>Sex</u> M F	<u>Date of Birth</u>	<u>Last Four of SSN</u>	<u>Cell Phone</u>	<u>Home Phone</u>	<u>E-Mail Address</u>		
<u>Street Address</u>			<u>City</u>		<u>State</u>	<u>Zip Code</u>	

Education

<u>High School</u>	<u>Address (Street, City, State, Zip)</u>	<u>Dates Attended</u> to	<u>Grade</u>
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Employment *Include Even If Self-employed or Part-Time*

<u>Current Employer</u>	<u>Employer Description</u>	<u>Position/Title</u>	<u>Dates Employed</u> to
<u>Brief Description of Duties and Responsibilities</u>			
<u>Street Address</u>		<u>City</u>	<u>State</u> <u>Zip Code</u>
<u>Supervisor's Name</u>	<u>Phone Number</u>	<u>May We Contact?</u> Yes ☐ No ☐	<u>Add. Comments</u>

Fire/EMS Certifications *If Multiple, List Most Pertinent. Attach Copies with Application.*

<u>Pro-Board</u>	<u>VDFP</u>	<u>EMS/National Registry</u>

Health and Medical History *Use Add. Paper as Necessary.*

<u>Allergies</u>	<u>Reaction</u>	<u>Medication Prescribed/Used</u>

<u>Past Operations, Serious Injuries and/or Chronic Illnesses</u>	<u>Brief Explanation/Outcome</u>

<u>Medications</u>	<u>Reason for Use</u>	<u>Physical and Mental Effects</u>

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Emergency Contacts *Please List Three. Contact Information Must Be Good.*

<u>Name</u>	<u>Relationship</u>	<u>Phone Number</u>	<u>Address</u>

Miscellaneous

Do You Have Any Additional Information Which May Affect Your Participation?

Do You Have Anything You Would Like to Say On Your Behalf or Share About Yourself?

Why Are You Interested In Joining the Fire Service With Culpeper County Volunteer Fire Department?

Have You Ever Applied for Membership with Culpeper County Volunteer Fire Department Before?

Yes ☐

No ☐

If Yes, Describe When and What the Outcome Was

I HEREBY CERTIFY THAT THE ANSWERS AND INFORMATION FOUND WITHIN THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT. I UNDERSTAND THAT ANY FALSE INFORMATION OR OMISSION OF THE FACTS ON MY PART ARE JUSTIFICATION FOR REJECTION. I HAVE READ AND UNDERSTAND THE REQUIREMENTS OF MEMBERSHIP.

SIGNATURE:_____Date:_____

DO NOT SIGN BELOW UNTIL AFTER YOUR INTERVIEW

In consideration of the foregoing facts, I hereby apply for membership in the Culpeper County Volunteer Fire Department, Inc. If elected, upon my honor, I pledge to obey the orders of my officers and to abide by the Department By-Laws, Code of Ethics and Standard Operating Guideline(SOG's).

SIGNATURE:_____Date:_____

Culpeper County Volunteer Fire Department Inc.
Parent/Guardian Consent Form

**Note: All applicants age 16 or 17 must have parent or guardian signature.*

Junior Firefighter Name _____ D.O. B: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Parent/Guardian Name(s): _____, hereby certify that
we/I am the parent(s) and/or lawful guardian(s) of _____.

We/I FULLY UNDERSTAND that the occupation of Firefighting has been declared hazardous by the Commissioner of Department of Labor and Industry pertaining to Teenagers and will instruct the Minor that: (a) THE ACTIVITIES OF FIREFIGHTING ARE DANGEROUS and participating in these courses involve POTENTIAL RISKS OF SERIOUS BODILY INJURY, INCLUDING PERMANENT DISABILITY, PARALYSIS, AND DEATH as a result of falls from ladders, bodily burns and excessive smoke inhalation; (b) these risks and dangers may be caused by the Minor's own actions or inaction, the actions or inaction of others participating in the firefighting activities; (c) there may be OTHER RISKS NOT KNOWN TO US or that are not readily foreseeable at this time.

We/I consent to the Minor's participation in the approved firefighting activities and HEREBY ACCEPT AND ASSUME ALL SUCH RISKS, KNOWN AND UNKNOWN, AND ASSUME ALL RESPONSIBILITY NOT CURRENTLY COVERED BY LOCALITY PERSONAL LIABILITY OR WORKERS COMPENSATION INSURANCE.

WE/I HAVE READ THIS PARENTAL/GUARDIAN CONSENT FORM. We/I the undersigned, having read, understood and completed the above, and having been briefed regarding the nature of activities the Minor will be participating in, hereby give our/my permission for my child/ward to attend and participate fully in all activities.

My parent(s) or legal guardian and I have read this form and thoroughly understand the potential dangers involved with firefighting activities.

Printed Name of Junior Firefighter

Signature of Junior Firefighter

Date

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Date

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Date

Address

City

State

Zip

Emergency Contact Number #1

Emergency Contact Number #2

Email Address

For Department Use Only

APPLICANT NAME: _____

We the Undersigned Committee, having investigated the applicant whose name appears above,

recommend to the membership his/her application as:

☐ **FAVORABLE**

☐ **UNFAVORABLE**

SIGNED: _____ **DATED:** _____

SIGNED: _____ **DATED:** _____

SIGNED: _____ **DATED:** _____

SIGNED: _____ **DATED:** _____

SIGNED: _____ **DATED:** _____

Comments

Pledge of Service

If elected, the member ***MUST*** sign the following pledge:

I, _____, in accepting a position in the Culpeper County Volunteer Fire Department, Inc. hereby pledge myself to abide by the rules and regulations of the said department, and hereby promise to obey all orders of the Chief, or his assistants, in any matter pertaining to the work of said department. This pledge shall stand good until my resignation has been tendered and accepted.

SIGNATURE: _____ **DATE:** _____

WITNESSED: _____ **DATE:** _____